



# National RTAP Peer Call: Title VI Plans

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Wednesday, September 16, 2015



# Agenda

- Introductions
- Discussion Questions
- Wrap Up: Future Calls
- Contact Information

# Conversationalists

## Guests:

- Sarah Brodt-Lenz, Transit Coordinator, Greater Minnesota Public Transit
- Kenny Rodriguez, Regional Transportation Commission of Southern Nevada

## National RTAP Hosts:

- Jerry Emanuel, Liz Taylor, and Neil Rodriguez

# Core Elements of a Title VI Program

- Notice to the public
- Instructions on how to file a complaint
- List of public transportation-related investigations, complaints, or lawsuits
- Public participation plan
- Language assistance plan
- Transit-related, non-elected boards and committees racial breakdown
  - Including documentation showing that efforts were made to encourage minority participation
- Board approval

# Discussion Topics

- What issues has your agency had implementing core Title VI program components?
  - Public participation
  - Language assistance, including translation
  - Conducting a Four-Factor Analysis
- What has helped you while creating your Title VI plan, or do you have any best practices to share?
  - Did you use any templates, or other helpful guides?
- What is your process for handling complaints?
  - What is the proper way to investigate and document complaints once they occur?

# Resources

- [FTA Title VI Webpage](#) – Links to Regulations, Guidance and More
- [Census Fact Finder for Four-Factor Analysis](#)
- [FTA Regional Offices](#)
- [National RTAP Title VI 101 Webinar](#) presented by Jonathan Ocana of FTA's Office of Civil Rights on July 29 – Recording, Slides, Q&A Doc

# Upcoming Peer Calls

- 3<sup>rd</sup> Wednesday of each month at 2:30pm ET
- No call in October – next call is November 18<sup>th</sup>
- What topics would you like to see for upcoming peer calls? Let us know now or in the post-call survey.
- Possible topic ideas:
  - ADA Reasonable Accommodation Change
  - Asset Management for Rural Agencies
- How could we make Peer to Peer conversations better?

# National RTAP – Conference

- Reaching New Heights in Rural and Tribal Transit
- Tuesday-Friday, October 27-30, 2015
- Westin Denver Downtown, Denver, CO
- Conference Website: [www.nationalrtap.org/conference2015](http://www.nationalrtap.org/conference2015)
  - Registration
  - Hotel Information
  - Agenda
- Early Bird Registration (\$175) ends September 27 – Register Now!



# Contact Information

## **National RTAP**

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